



# Background Release

In connection with my service at \_\_\_\_\_ (hereinafter referred to as **My Organization**),  
NAME OF ORGANIZATION

I hereby authorize **True Hire**, on behalf of **My Organization**, to procure a local and/or national background check on me. I understand the background check will contain record of any criminal conviction and/or criminal file maintained on me whether local, state, or national. I hereby release **True Hire** and **My Organization** of any and all claims and liability resulting from such disclosures. I hereby authorize all law enforcement agencies to release all information they may have about me to **True Hire** and **My Organization** or its agents, and do forever release them from any liability or responsibility for doing so to the fullest extent allowed by law from any claims arising from the requested information.

I recognize and agree that a copy or facsimile of this document shall be as valid as the original. I recognize and agree that this release shall be valid for this and any future update reports requested.

According to the Fair Credit Reporting Act, I am entitled to know if I am denied based on information contained in this report, and to receive, upon written request, a disclosure of the public record information as well as the nature and scope of the investigative report.

## Confidential Information Used for Background Checking Purposes

PRINT FIRST NAME	MIDDLE INITIAL	LAST	SOCIAL SECURITY NUMBER	DATE OF BIRTH
DRIVER'S LICENSE NUMBER	STATE OF ISSUANCE	PHONE		
PRESENT ADDRESS	CITY, STATE, ZIP		COUNTY	
EMAIL				

*Please list any previous addresses you have had in the past 7 years:*

PREVIOUS ADDRESS	CITY, STATE, ZIP	COUNTY
PREVIOUS ADDRESS	CITY, STATE, ZIP	COUNTY
PREVIOUS ADDRESS	CITY, STATE, ZIP	COUNTY

*Please list any former names (i.e. maiden or otherwise) you have used in the past 7 years:*

*Please list any former felonies or misdemeanors you have been convicted of in the past 7 years (Please list date, charge, location, disposition):*

**Sign Here**

Signature

Date